Scottish Graduate School of Social Science
Career Pathways Mentoring Programme

Programme Overview
This programme seeks to support the career development of postgraduate researchers by working with PhD alumni. The programme aims to increase the capacity and capability of social science doctoral students to engage with business. We will match current PhD students with alumni mentors who have experience working in or with the private, public and third sector.

Overarching aims of the Career Pathways Mentoring (CPM) Programme
• To enable postgraduate researchers to understand the business environment, drivers and culture, and to be able to build productive relationships across sector boundaries, regardless of post-PhD career choice;
• To enable postgraduate researchers to become aware of the broad range of private, public and third sectors professions open to them and to gain insight into the skills, knowledge or experiences required to succeed in these careers;
• To define a mentoring skill set and to build a culture of ethical professional practice in mentoring for the SGSSS Alumni Community;
• It should be noted that each mentee will have the opportunity to set and work towards their own objectives for mentoring.

What and who is involved with the CPM Programme?
Mentoring is a learning relationship that includes elements of listening, advising, planning, challenge, support and sharing experience. It is more than an ‘advisory’ relationship and to be impactful mentoring should balance advice giving, with challenging the mentee to seek their own solutions, and solve their own problems. In this programme mentoring can be understood as: “A confidential active learning process whereby an experienced, empathic person (the mentor) facilitates the development of another individual (the mentee) via raising their awareness of new horizons, cultures and perspectives, and through enabling the re-examination of their own ideas, learning, and personal and professional development in line with this new learning.”

The total time commitment for the 6-month programme is anticipated to be 8h. This includes commitments to the Welcome Workshop (90min), the mentoring meetings (4h on a one-to-one basis, plus a 90min ‘Meet the Mentors’ coffee morning), and all associated paperwork (1h).

The Mentees: Mentees are in the second or final year of their PhD and are selected via an online application form. Mentees are proactive partners in that they drive the learning which is derived from the mentoring partnership: they set objectives for their own learning, lead the agenda for the one-to-one sessions and decide how best to use their time.
The general anticipated benefits to mentees are:
1. An opportunity to learn how different organisations work, the research they do, and the people they recruit, along with gaining an understanding of the day-to-day responsibilities of a range of role types.
2. Dedicated time to focus on career options and planning with access to a knowledgeable sounding board for testing out ideas.
3. Increased professional networks and points of contact via the mentor, and the other mentees and mentors in the programme cohort.
4. Increased self-awareness, awareness of the transferability of research skills, and confidence in joining new work environments.

The Mentors: All alumni mentors are PhD graduates either working within the private, public and third sectors, or are working in academia and have experience building partnerships with those sectors. They therefore have direct experience of both academic and private, public and third sectors career pathways and environments.

Mentors guide the mentee through an exploration process, helping them to recognise their skills and strengths, learn from past experiences, seek new experiences, and create a personalised action plan for their career development. The best mentors are those who seek to listen to the needs of their mentee and allow the mentee to steer the direction of the partnership, drawing on their experiences as appropriate.

Both mentee and mentor will benefit from the learning partnership. Some anticipated positive outcomes for mentors include:
1. Management and leadership development: self-awareness, active listening, challenging, motivating others, building commitment to action, coaching.
2. Increased professional networks, via the mentee, and the other mentees and mentors in the programme cohort.
3. Appreciation of the skills and experiences of PhD researchers and the benefit they can bring to private, public and third sector organisations.
4. Satisfaction of helping others who are transitioning from academic research into other sectors and/or research opportunities.

The future employers of researchers will also benefit by helping highly skilled researchers understand their business’ key drivers and challenges from a first-hand source. We hope this will help researchers make more strategic career decisions and find employers whose values match closely to their own.

The mentoring partnership
Mentors and mentees will complete a short application form detailing career experiences, aspirations, and objectives for mentoring which will be reviewed to create complementary match for each mentee.

Once pairs are matched, the programme will start with a Launch event for all participants. After this initial event, mentoring proceeds as a series of confidential conversations, which focus on the objectives that mentees set for themselves. Formats are likely to include email exchanges, one-to-one meetings, invited observations of workplace meetings, networking opportunities, and a community-building event designed by SGSSS.
Activities and conversational topics should be selected according to mentee objectives, and a range of ideas will be presented in the Mentoring Welcome Pack (which is given at programme launch). To get the most from mentoring it is important that confidentiality is respected on both sides to enable open conversations and begin to build trust.

The mentor role is designed to be a developmental partnership which complements other key figures in postgraduate support (e.g., supervisors, advisors, mentors) and existing support structures and points of contact. It does not replace or compensate for any of these existing relationships.

Some activities that are not expected of mentors are:

- Advice or guidance on the content of the mentee’s PhD studies, or the PhD Thesis;
- Act on the mentee’s behalf, solve problems for them, or take action to contact the mentee’s colleague(s) or university department(s) to advocate for the mentee;
- Providing work experience, internships or placements;
- Offering a job, offering to ‘put a good word in’, or offering to influence a selection panel;
- Sponsorship to study, or to attend conferences, training, or meetings, etc;
- Provide a counselling or therapy service.

Alumni mentoring is not explicitly linked to monitoring or evaluation processes for PhD researchers. The role of the mentor is separate to that of the supervisor and the mentor will not advise on the content of the mentee’s PhD studies, or the PhD Thesis. Although students may be asked about their progress as part of the Training Needs Analysis process that SGSSS completes with ESRC-funded students every year, this is intended to record professional development only, and will not be used to assess, grade, or monitor performance.

The process for mentoring
1. Mentees and mentors apply to join by completing an Application form – mentors [here](#), mentees [here](#)
2. Matches are announced and mentors/mentees introductions are made via email.
3. All participants attend a 90 min SGSSS Mentoring Programmes Launch Event (Zoom platform) – Wednesday 12 January 2022, 17:00-18:30 and receive the Mentoring Welcome Pack.
4. Mentoring proceeds for 4x1h meetings over 6 months. Timing agreed by each pair, to suit the participants’ schedules.
5. At 3 months: 90min Mentoring Community Building and Networking event.
6. End of Programme evaluation via Online Surveys and voluntary focus groups.

This programme has been designed based on the pilot conducted in 2020-21 in consultation with Dr. Kay Guccione, the SGSSS Alumni Community, and with current postgraduate researchers in the SGSSS.